

Osaka University International Certificate Program 2021 Application Guide



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1. Program

- ✓ Osaka University International Certificate Program (OUICP) is an educational program in collaboration with Osaka University Joint Campus counterparts in ASEAN Countries.
- ✓ Osaka University (OU) issues a certificate upon successful completion of the program on a specific field with 6 to 8 credits.
- ✓ OUICP is for Graduate students of Joint Campus counterpart universities and working people (non-students) who have received at least a bachelor's degree.
- ✓ The program starts in [October 2021](#) and ends in [August or September 2022](#) (the total period of completion is about one year).
- ✓ Participants in the program have to practice Practical Study Abroad (PSA) courses and study at OU for at least 60 days in one or more of preferable term(s)*. (For 2021-2022)
 *Winter Term (December 1 – January 31) / Spring Term (April 1 – May 31) / Summer Term (June 1 – July 31)
 We do not accept students in the Fall Term (October 1 -November 30).

● Program Details

Applicable exchange agreements	Active university-wide agreement (or active and relevant school level, discipline specific student exchange agreement if the conditions are met).
Campuses	Toyonaka, Suita or Minoh
Study type	Participants can take lectures and earn credits at Osaka University Joint Campus throughout the year. While studying abroad at OU, participants will practice one or more of the PSA courses composed of laboratory work, field study and internship.
Medium of language	English
Duration	From October 2021 to the end of August/September 2022. (Participants will stay in Japan for at least 60 days and will complete the PSA courses at OU). *Program may be offered online depending on the situation of covid-19.
Eligibility	Graduate students of Joint Campus counterpart universities, and working people who have received at least a bachelor's degree are eligible. *Graduate students of Joint Campus counterpart universities have to be registered as a student until the end of the program (August/September 2022).
Requirements for "Program Completion Certificate"	Successful completion of 6-8 credits during the program
Airport pick-up	Not available - directions and transportation information to the residence hall or university will be distributed.

● Language Skill

Participants are recommended to have a high proficiency in spoken and written English as shown below.
 TOEFL iBT 80 / IELTS 6.0 or higher
 Cambridge English with CEFR B2 level or higher

2. Timetable for entry in October 2021

Event	Date
Home university's nomination deadline	11 August 2021
Student's online application deadline	15 August 2021
Notification of admission	Middle of September 2021
<i>Student's CESR* registration deadline</i>	Non-Japanese participants must obtain a student visa at a Japan embassy/consulate on their own responsibility. Osaka University Support Office makes a proxy application for a CESR for participants. Participants should apply for their CESR about two months before arrival in Japan. Participant's CESR document will be mailed only to their current or permanent address.
Accommodation allocation notification	About one month before arrival in Japan
Participant's VISA application and Flight booking	Immediately after receiving CESR (About one month before arrival in Japan)

*CESR (Certificate of Eligibility for Status of Residence) registration can be completed on an independent web page administrated by Osaka University Support Office. (<https://iss-intl.osaka-u.ac.jp/supportoffice/eng/visa/>)

Please note the following deadlines for visiting Japan.

Study Period in Japan (PSA course term)	CESR registration	Student's arriving itinerary submission	Arrival (Dorm check-in)
Winter (1 Dec 2021 – 31 Jan 2022)	25 Sep 2021	15 Nov 2021	30 Nov 2021
Spring (1 Apr 2022 – 31 May 2022)	15 Jan 2022	15 Mar 2022	31 Mar 2022
Summer (1 June 2022 – 31 Jul 2022)	15 Mar 2022	15 May 2022	31 May 2022

3. Application

● Application materials

Applicants should make sure to submit all the required information and documents to OU through the online application system by the application deadline. Inaccurate or incomplete application and lack of correspondence may result in rejection. **The local program coordinator should register their students on the online application system to let them apply for OUICP.**

This Application Guide is also available from the following link.

■ [Osaka University International Certificate Program 2021 Application Guide](#)

URL: https://www.osaka-u.ac.jp/en/international/action/asean/asean_icp/osaka-university-international-certificate-program

Participants should submit all the required documents listed on the online application system by the deadline.

For working people (non-students) who wants to participate in OUICP, please contact the International Affairs Division of OU in advance.

< International Affairs Division: kokusai-renkei-renkei@office.osaka-u.ac.jp >

[For Local Program Coordinator]

● Online Nomination

Please use online portal to nominate students. A login ID (with initial password), web site URL and other important information will be emailed to the registered coordinators of our partner universities in March. The email includes the password for your students to start their online application.



New partners will be requested to complete initial user authentication to receive a coordinator's ID and password. When you log on the web page with your ID and password to nominate students, the following details of the students will be required. A single nomination account is created for an institution.

● Required student details

Please have the following information with you when you nominate students.

Student's name
Student's E-mail (Valid and Active)
Passport country/citizenship
Current degree pursued at home university
Date of admission to the current degree program at home university (yyyy-mm)
Estimated date of graduation from home university AFTER intended exchange period at Osaka (yyyy-mm)
Proposed OU program – Choose “OUICP” for the Osaka University International Certificate Program
Student status – Choose “Credit-based postgraduate student (Special Auditor)”
Intended exchange period – Choose “Full academic year”
Priority Ranking

Please complete your nomination with 'register' button at the bottom of the page.

● Student's authentication password

When your registration is submitted online, students will receive an automatic message with a web link. However, the email does NOT contain the preliminary authentication password. Nominated students will have to access the website with the student password you give them. **The student password is given by email which will be sent directly to a coordinator.**

When the authentication succeeds, student will receive an automatic confirmation email with a unique ID, password and web link for application. Then student can log on their own application web page and start with their application by filling in the online form and uploading PDF documents. **In case your student did not receive an automatic e-mail, please change his or her e-mail address to new one on your T-cens website.**

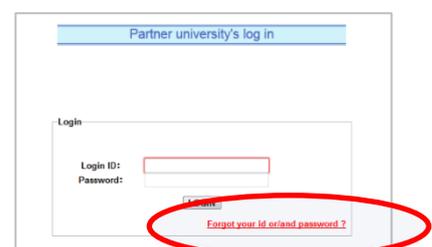
● Check your students' application progress

Student's application has three stages from STEP 1 (admission application), STEP 2 (offer acceptance and accommodation application) to STEP 3 (arriving itinerary and emergency contact). When it proceeds to next step, an email alert will be sent to the registered coordinator's email.

You can check your student's application status and documents from the coordinator's web page at any times. Please log on the coordinator's page with your user ID and password and go to 'list of nominees'.

● ID/password lost?

If you lost your user ID and/or password, please access the log-in screen and click on the web link in red.



[For Students]

● Official Nomination

Prospective incoming participants to OU must go through a selection process by the local program coordinator and receive nomination from home institution. OU does not accept direct application of participants.

● Application Process

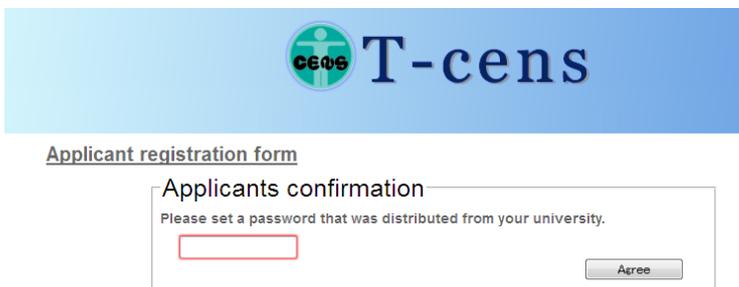
When your online nomination is completed by the local program coordinator of your home university, you will receive;

- 1) Student authentication password from the local program coordinator of your university
- 2) Email of registration notification with authentication web page URL (to your contact email your coordinator has registered.)

Once you have both, you can go to the web page to be authenticated and get your own ID and password to log on your personal web page to apply for an OU exchange program. Your user ID and password will be sent by email if the authentication succeeds.

Please make sure to set up the filter to receive e-mails from T-cens.support@studentexchange.osaka-u.ac.jp.

● Initial Authentication Process



Applicant registration form

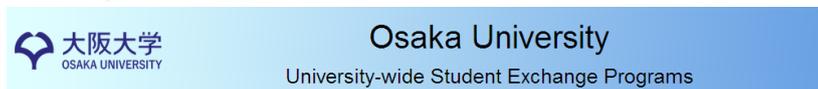
Applicants confirmation

Please set a password that was distributed from your university.

When you receive an email ([OsakaU] Request for initial authentication - Student Exchange Programs), please access the URL given in the email and enter the password you have received from your local program coordinator.

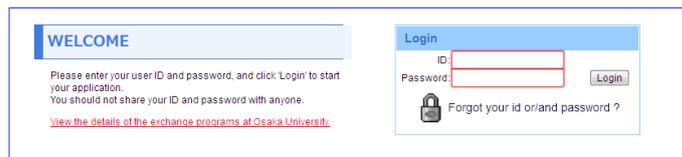
When authentication succeeds, you will receive another email from the system. Please check your email and find your ID, password and URL. (Authentication process is only one-time - you do not have to do it again.)

● Log-in



Osaka University
University-wide Student Exchange Programs

Please copy & paste the web link and go to log-in page.



WELCOME

Please enter your user ID and password, and click 'Login' to start your application.
You should not share your ID and password with anyone.
[View the details of the exchange programs at Osaka University.](#)

Login

ID:

Password:



Message

InBox (0)

New	Date(J/T C-9)	Subject
	2021-01-25 11:19:09	Welcome to OU student exchange application

Online Application Processes

Application Instructions → **STEP 1. Application**

Fill & Upload → Confirm & Submit

STEP 2. Admission decision & pre-enrollment procedures

Fill & Upload → Confirm & Submit

You will see your message box on the top. When a message is sent from OU, you will receive an e-mail. Please be sure to log on and check the new message when you receive it. We will send the important information through the message system.

● Application

STEP 1. Application

Fill & Upload Confirm & Submit

Form 1 Form 2 Form 3 Form 4 Form 5 Form 6 File Upload SAVE

Instructions

1. All forms/pages must be filled.
2. Please fill the form in English (Roman alphabet) unless otherwise indicated. Letters with diacritical marks may not be correctly displayed.
3. To save your unfinished application, please click "SAVE" (on the far right) before leaving the page.
4. Please click "File Upload" to upload required documents.

FORM 1. PERSONAL INFORMATION

Name

Surname	Another	*
First name	Student	*
Other given name		
Name in Chinese characters if applicable		

Date of Birth

Date of Birth (yyyy-mm-dd)		*
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Gender

Gender		*
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Please fill in all the forms using the form tabs on the top right.

大阪大学 **Osaka University** University-wide Student Exchange Programs

Mail Close

STEP 1. Application

Fill & Upload Confirm & Submit

Form 1 Form 2 Form 3 Form 4 Form 5 Form 6 File Upload

Form 2 saved successfully.

Instructions

1. Download the forms from "Downloads" and finish the form. Save as a PDF.
2. Prepare all required documents in PDF and photograph in JPEG. No other file formats are not accepted.
3. Check if all PDF documents photograph are named as required.
4. Select a file for upload by clicking "browse" (in the language of your computer) and then press Upload button.

File Upload

Downloads

Health Certificate Form	Download	
STATEMENT OF PURPOSE	Download	
CAREER GOAL	Download	
OUICP Practical Study Abroad Application 1	Download	
OUICP Practical Study Abroad Application 2	Download	
Reference letter	Download	
International Certificate Program Composition	Download	
Course Registration List (OUICP)	Download	
Application for Osaka University ASEAN campus scholarship	Download	

Uploads

All files must be named as shown in the rightmost column.

Academic transcripts 2021/02/04 13:33:12	Redo upload	*Filename AcademicTranscripts.pdf
Passport (photo page) 2021/02/04 13:53:34	Redo upload	*Filename PassportPhotoPage.jpg

Before uploading documents, you will have to download several forms (MSWord/ MSeXcel).

● Notification of Admission

Notification of admission will be sent on your application web page after the decision has been made.

As the enrolment timing and duration will not be flexible after you receive an offer, please be sure to apply for the right admission cycle with right period of exchange.

Participants should proceed to apply for CESR after they receive the admission notification.

Application for CESR must be made from the web page of Osaka University Support Office. Upon receiving the CESR, the participants have to apply for the "Student visa" to the local Japanese embassy or consulate.

● Notes

- Participant must be a citizen, legal resident or visa holder in the country/region of home university. Participant with Japanese citizenship can be considered if they are mainly educated outside of Japan.
- Suitable conditions of physical, mental and social health to study abroad are necessary.
- The OU grade release is after mid-September for spring / summer term, and late March for fall / winter term. If you are a final year student, please be reminded that the grade release timing is not negotiable as it tends to involve many different academic schools and departments.
- If you are an international student, please double-check that you have a relevant visa with a sufficient validity period to study at home university and that you are eligible and guaranteed to re-enter the country of home university.

4. General Information

UNIVERSITY AND CONTACT INFORMATION	
Name of University	Osaka University 大阪大学
University website	http://www.osaka-u.ac.jp/en/
Campus location	Suita, Toyonaka & Minoh, Osaka, Japan
Campus map	http://www.osaka-u.ac.jp/en/access/for_print

COSTS	
Tuition	OU tuition fee is waived (via a relevant student exchange agreement). Participants in the program exceeding the maximum number of incoming student exchange agreement and working people (non-students) will pay the following fees to each graduate school. Enrollment Fee: 28,200 yen Examination Fee: 9,800 yen Tuition Fee: 14,400 yen per credit
Insurance	Personal Accident Insurance for Students Pursuing Education and Research (PAS) (1,000 yen/ 1 year). It is mandatory to purchase valid overseas travel insurance before coming to Japan.

5. Course Information

OUICP consists of the following programs.

Advanced Industrial Biotechnology

Course Name	Course Affiliation	Credits		Course Term
		Required	Optional	
OUICP-Fundamentals of Industrial Biotechnology	Center for Global Initiatives	1		Winter
SDGs and Asia-Pacific Region II	Center for Global Initiatives	1		Summer
Laboratory study I (PSA)	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
Laboratory study II (PSA)	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
Laboratory study III (PSA)	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
OUICP-Advanced Biotechnology	Center for Global Initiatives		1	Fall, Winter
ESP Frontier Chemistry A	Graduate School of Engineering		1	Winter
ESP Frontier Chemistry B	Graduate School of Engineering		1	Spring, Summer
Bio-Inspired Chemical Engineering 1	Graduate School of Engineering Science		1	Fall
Bio-Inspired Chemical Engineering 2	Graduate School of Engineering Science		1	Winter
Current Topics I	Graduate School of Science		2	Winter, Spring, Summer
Natural Product Chemistry	Graduate School of Science		1	Spring, Summer
Organic Biochemistry	Graduate School of Science		1	Spring, Summer
Biomolecular Chemistry	Graduate School of Science		1	Winter
Virology A	Graduate School of Medicine		1	Spring
Virology B	Graduate School of Medicine		1	Summer

* Participants have to choose two or three PSA courses.

Nanoscience and Nanotechnology as Manufacturing Core

Course Name	Course Affiliation	Credits		Course Term
		Required	Optional	
OUICP-Nanoscience and Nanotechnology	Center for Global Initiatives	1		Winter
SDGs and Asia-Pacific Region II	Center for Global Initiatives	1		Summer
Laboratory study I (PSA)	Center for Global Initiatives	* 1		Summer
Laboratory study II (PSA)	Center for Global Initiatives	* 1		Summer
Internship I (PSA)	Center for Global Initiatives	* 1		Summer
International Exchange Lectures on Nanoscience and Nanotechnology A with University of Groningen	Graduate School of Engineering Science		1	Fall
International Exchange Lectures on Nanoscience and Nanotechnology B	Graduate School of Engineering Science		1	Summer
International Exchange Lectures on Nanoscience and Nanotechnology C	Graduate School of Engineering Science		1	Summer
Topics in Quantum Simulations	Graduate School of Engineering		1	Spring
Tutorials on Computational Nano-Materials Design I	Graduate School of Engineering		1	Winter

* Participants have to choose two or three PSA courses.

Frontier Engineering Science: An Introduction through STEM-Centered Learning

Course Name	Course Affiliation	Credits		Course Term
		Required	Optional	
Engineering Science: A First Step	Graduate School of Engineering Science	1		Winter
SDGs and Asia-Pacific Region II	Center for Global Initiatives	1		Summer
Laboratory study I	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
Laboratory study II	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
Internship in Graduate School of Engineering Science I (PSA)	Graduate School of Engineering Science	* 1		Spring, Summer
Internship in Graduate School of Engineering Science II (PSA)	Graduate School of Engineering Science	* 1		Spring, Summer
Topics in Engineering Science 1 (Materials Engineering Science)	Graduate School of Engineering Science		1	Spring
Topics in Engineering Science 2 (Mechanical Science and Bioengineering)	Graduate School of Engineering Science		1	Spring
Topics in Engineering Science 3 (System Innovation)	Graduate School of Engineering Science		1	Spring

* Participants have to choose “Internship in Graduate School of Engineering Science I , II (PSA)” and at least one course from “Laboratory Study I , II ”.

Halal Science, Technology and Innovation

Course Name	Course Affiliation	Credits		Course Term
		Required	Optional	
Halal Science	Center for Global Initiatives	1		Winter
SDGs and Asia-Pacific Region II	Center for Global Initiatives	1		Summer
Laboratory study I (PSA)	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
Laboratory study II (PSA)	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
Laboratory study III (PSA)	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
Field study I (PSA)	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
Field study II (PSA)	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
Field study III (PSA)	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
Internship I (PSA)	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
Internship II (PSA)	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
Internship III (PSA)	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
Advanced Technology for Halalan –Toyyiban	Center for Global Initiatives		1	Spring
Product and Service Innovation for Halalan – Toyyiban	Center for Global Initiatives		1	Summer
Halal in Southeast Asia I	Center for Global Initiatives		1	Spring, Summer
Halal in Southeast Asia II	Center for Global Initiatives		1	Spring, Summer
Halal in Southeast Asia III	Center for Global Initiatives		1	Spring, Summer

* Participants have to choose two or three PSA courses.

Introduction to Computational Materials Design

Course Name	Course Affiliation	Credits		Course Term
		Required	Optional	
OUICP-Introduction to computational materials design	Center for Global Initiatives	1		Fall, Winter
SDGs and Asia-Pacific Region II	Center for Global Initiatives	1		Summer
Laboratory study I (PSA)	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
Laboratory study II (PSA)	Center for Global Initiatives	* 1		Fall, Winter, Spring, Summer
Tutorials on Computational Nano-Materials Design I	Graduate School of Engineering		1	Winter
Topics in Quantum Simulations I	Graduate School of Engineering		1	Spring
Topics in Quantum Simulations II	Graduate School of Engineering		1	Summer
Solid State Physics	Graduate School of Engineering		2	Spring, Summer
Selected Topics in Quantum Physics of Solids	Graduate School of Engineering		2	Spring, Summer
Solid State Theory I	Graduate School of Science		2	Spring, Summer

* Participants have to choose two PSA courses.

6. Accommodation

Participants can request university accommodation after they receive notification of acceptance. There are both on-campus and off-campus accommodations as dormitory and flat type. However, due to the limited capacity for exchange students, participants may not be assigned to one of university accommodations. In the event that university accommodation is not available, OU will assist in finding a private and affordable accommodation.

7. Travel and Living Cost

Participants are responsible to bear the international travel and all costs of living in Osaka. The costs include accommodation, utilities, commuting expenses, food, insurances and medical fees, books, stationaries and all other personal expenses. To cover daily living expenses and be prepared for unforeseen costs, participants should secure at least 80,000 yen for a month stay.

8. Scholarships

Osaka University offers a certain number of scholarships to the incoming exchange students. The scholarship will be provided to the limited number of participants of OUICP during their stay in Japan. As the number of scholarship award is limited, students should make an appropriate financial plan without scholarship.

Participants need to prepare the bank statement which covers 80,000 yen per month during their stay in Japan in applying for CESR.

OU ASEAN Campus SCHOLARSHIP for OUICP

AMOUNT OF AWARD	50,000 JPY per month
AWARD PERIOD	Three months at maximum
CITIZENSHIP AND VISA REQUIREMENTS	Non-Japanese citizenship with a student ('Ryugaku') visa
ELIGIBILITY REQUIREMENTS	Candidate must have received at least a bachelor's degree and equivalent to the JASSO standard GPA 2.30 or higher for past one year and be expected to maintain the same standards during exchange period. In cases where the evaluation is not available in the form of GPA, the candidate's evaluation result must be equivalent or higher at each of the mentioned levels.
SELECTION	The decision will be made based on the submitted application documents for the program.
RESULTS NOTIFICATION	Notification will be sent by email as soon as the decision is made.
HOW TO RECEIVE	Handing over by a supervisor while at OU
FIRST DEPOSIT	Approx. one month after arriving in OU

9. Handling of student's personal information

The applicant's personal data such as name and address will be used only for the purpose of admission. The submitted personal information and documents will be kept strictly confidential.

10. Contact

International Affairs Division, Osaka University

Email: kokusai-renkei-renkei<at>office.osaka-u.ac.jp

Office hours: Mon-Fri, 08:30-17:15