

# **Guidelines for Application 2023**

The Asian Development Bank-Japan Scholarship Program

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**International Graduate Program**

**Graduate School of  
Bioresource and Bioenvironmental Sciences  
Kyushu University**

## **Asian Development Bank – Japan Scholarship Program (ADB-JSP)**

The International Graduate Program at the Graduate School of Bioresource and Bioenvironmental Sciences, Kyushu University, is currently accepting applications for the Asian Development Bank – Japan Scholarship Program (ADB-JSP). Two successful candidates will be awarded a scholarship by ADB-JSP and be enrolled in the master's program from October 2023.

### **1. Study Areas**

The Master's Program in International Graduate Program at the Graduate School of Bioresource and Bioenvironmental Sciences comprises four departments: (i) Bioresource Sciences, (ii) Agro-environmental Sciences, (iii) Agricultural and Resource Economics, and (iv) Bioscience and Biotechnology.

For details of each department, please refer to

(Bioresource Sciences)

<https://www.agr.kyushu-u.ac.jp/english/courses/bioresource-sciences/>

(Agro-environmental Sciences)

<https://www.agr.kyushu-u.ac.jp/english/courses/agro-environmental-sciences/>

(Agricultural and Resource Economics)

<https://www.agr.kyushu-u.ac.jp/english/courses/agricultural-and-resource-economics/>

(Bioscience and Biotechnology)

<https://www.agr.kyushu-u.ac.jp/english/courses/bioscience-and-biotechnology/>.

### **2. Eligibility**

Applicants must meet all of the following eligibility conditions:

- (1) Be a national of an ADB borrowing member country (please see Regions and Countries). Applicants who are living or working in a country other than their home country, or hold dual citizenship of any developed country, are ineligible for the scholarship.
- (2) Hold (i) a bachelor's degree (including applicants who obtain a bachelor's degree through the 3-year course) and (ii) completed 16 years of academic education in their home country or (iii) has a superior academic record equivalent to the above.

For applicants in Nepal, Bangladesh, or Pakistan who have earned a master's degree in their home country and have completed only 16 years of education, their master's level education will be considered equivalent to a Japanese bachelor's degree.

#### **\*Individual Evaluation of Academic Ability**

Those who wish to apply in accordance with the above qualification (iii) are required to undergo an individual evaluation of their academic ability. First, they must notify the International Student Exchange Section ([agri-igp@jimu.kyushu-u.ac.jp](mailto:agri-igp@jimu.kyushu-u.ac.jp)) and then send all of the required documentation to the same address at the time of the online entry.

- (3) Have at least two years of professional full-time work experience (acquired after obtaining a university degree) by January 15<sup>th</sup>, 2023.
- (4) Have adequate proficiency in oral and written English communication to pursue studies.
- (5) Be no more than 35 years of age on January 15<sup>th</sup>, 2023.
- (6) Be in good health.
- (7) Must agree to return to their home country to contribute for at least 2 years to its development after completing the program.
- (8) Not be Executive Directors, Alternate Directors, management staff and consultants of ADB, or the close relatives of the aforementioned by blood or adoption with the term "close relative" defined as spouse, mother, stepmother, father, stepfather, sister, stepsister, brother, stepbrother, son, daughter, aunt, uncle, niece, or nephew;
- (9) Not be staff of ADB–JSP Designated Institutions;
- (10) Family income must not be more than US\$50,000 per year, and individual income should not be more than US\$25,000 per year.
- (11) Have never previously studied abroad.
- (12) Have never been enrolled in a graduate degree program (Exception: Applicants in Nepal, Bangladesh, or Pakistan) or do not plan to complete a second MA or Ph.D. degree.
- (13) Field of Study should be closely linked to the applicant's academic background and professional experience and should be in line with as follows.

(a) operational priority areas of ADB's long-term strategy

- i. addressing poverty and reducing inequalities
- ii. accelerating progress in gender equality
- iii. tackling climate change, building climate and disaster resilience, and enhancing environmental sustainability
- iv. making cities more livable
- v. promoting rural development and food security
- vi. strengthening governance and institutional capacity
- vii. fostering regional cooperation and integration

(b) priority issues and development challenges addressed by Japan's ODA

- i. universal health coverage
- ii. climate change and disaster risk management
- iii. quality infrastructure investment
- iv. public finance management
- v. poverty reduction

### **3. Admission Openings**

There are only TWO slots open for the Master's Program in International Graduate Program at the Graduate School of Bioresource and Bioenvironmental Sciences.

#### **4. Scholarship Coverage**

- (1) Tuition fees (actual costs).
- (2) Subsistence allowance.
- (3) Student medical and accident insurance (actual costs).
- (4) Educational materials.
- (5) Economy class air travel for one person, covering the journey from the scholar's place of residence to Kyushu University and the return flight at the end of the study program.

Note: The initial scholarship period is for one year. An appropriate extension for the second year of study shall be conditional on the scholar's ability to maintain a satisfactory level of academic performance. Generally, the extension of the scholarship will not be allowed beyond the two-year period.

#### **5. Application Method**

- (1) Submission of the Entry Form (<https://forms.office.com/r/4niBi1cMyP>)

The Online Entry Form must arrive between November 1<sup>st</sup> and November 30<sup>th</sup>, 2022.

Our secure Online Entry Form is (available only between November 1<sup>st</sup> and November 30<sup>th</sup>, 2022, 24:00(Japan Time)) to have your submission processed.

\*The online entry periods are subject to change.

Applicants must contact their potential supervisors well before filling out the entry form and receive an interview described in (2).

More information is available at

<https://www.agr.kyushu-u.ac.jp/english/education/graduate/igp/how-to-apply/>

- (2) An Internet interview or oral examination (personal interview, phone call, or video call) by the potential supervisor will be performed before the official application is completed. If the interview in one of the forms described earlier cannot be conducted, professors from the educational course will conduct an interview via e-mail.
- (3) After the preliminary screening, only successful applicants will be contacted via e-mail and provide you with the required documentation for the official application. If you do not hear from the potential supervisor by January 10<sup>th</sup>, 2023, you should assume that your application has been unsuccessful.
- (4) Submission of the application documents in full to your potential supervisor:  
Applicants who pass the Internet interview/oral examination must submit all of the documents described in Section 6 to the potential supervisor. All of the documents should be delivered to the International Student Exchange Section by the potential supervisor no later than January 16<sup>th</sup>, 2023 (see Note).
- (5) If you become a successful candidate for the Scholarship, the International Student Exchange Section will notify you by mid-March 2023.

Note: You must send the required documents to your potential supervisor well in advance of this date to give your supervisor ample time to review and send these documents to the International Student Exchange

Section. Please ask your potential supervisor about his/her preferred deadline.

## 6. Required Application Documents for Scholarship Screening

If you pass the document screening of the application, your potential supervisor will provide you with the forms of the documents below.

- (1) **Completed Application Form** (use the form supplied by the potential supervisor)
  - \* Both a paper document and a Word file are required.
  - \* **Please print both sides of the page for the paper document**
- (2) **Completed Field of Study and Study Program Form** (use the form supplied by your potential supervisor).
- (3) **Bachelor's Degree Certificate (\*Refer to "NOTES 3")**
- (4) **Official academic transcripts (\*Refer to "NOTES 3")** of all applicable undergraduate and graduate course work from the university /universities to which the applicant belongs/belonged. Submission of academic records with grade point averages (GPA) or quality points (A, B, C, or Excellent, Good, Average, etc.), along with a description of the academic grading system (e.g., A: 90% above) is required.
- (5) **Two letters of recommendation** (Please download these forms at <https://www.agr.kyushu-u.ac.jp/english/education/graduate/igp/how-to-apply/>)  
Recommendation Form 1 must be completed by a supervising professor or a member of teaching staff from the university from which the applicant has graduated. Recommendation Form 2 must be completed by a workplace supervisor who knows the applicant personally. Each letter must be provided in a sealed envelope to ensure confidentiality.
- (6) **Completed Information Sheet** (use the form supplied by the potential supervisor)
  - \* Both a paper document and a Word file are required.
- (7) **Applicant Income Information** (use the form supplied by the potential supervisor)
  - \* Both a paper document and a Word file are required.
- (8) **Completed Job Description Form** (use the form supplied by the potential supervisor)
- (9) **Completed Future Plan Form** (use the form supplied by the potential supervisor)
- (10) **Original certificates indicating your own income and that of your parents or family (\*Refer to "NOTES 3")** (e.g., tax filings; Each document must show annual income in your local currency and US dollar and be written in English with an official signature/stamp. For parents who are retired, unemployed, or deceased, kindly submit a certificate issued by a relevant local agency, company, or government with an official signature/stamp.)  
Note: If the incomes are not properly certified, the applicant may be excluded from selection.  
Please only submit authorized certificates issued by public agencies.
- (11) **Original certificate showing the number of years of employment with the employer's signature/stamp. (\*Refer to "NOTES 3")**

- (12) **Certificate of one of the following official English qualifications: TOEFL, TOEIC Listening and Reading Test, IELTS, or the Cambridge Certificate (\*Refer to “NOTES 3”)**, obtained within the two years preceding the application deadline. Applicants who are native English speakers are exempt from this requirement. Online score reports are not acceptable. It sometimes takes as long as two months for a score report to reach us after your order, so please make sure to give it enough time. Every year some applications are not accepted due to the delayed arrival of their scores. If you do not have these scores, please either take the exam and obtain new scores before you apply or submit a certificate issued by your university that proves you have completed a previous course of study with English as the primary language instead.
- (13) **Certificate of nationality or proof of residence in the applicant’s home country** (e.g., census register, passport (photocopy), or other positive proof of nationality).
- (14) **Two photographs** (3.5 × 2.5 cm and 4.5 × 3.5 cm), front-facing without a hat, and taken within the past six months before the application deadline. The 4.5 × 3.5 cm photo must be affixed to the specified area on the application form. The name and nationality of the applicant must be written on the reverse side of each photograph.
- (15) **The 30,000JPY fee** applies only to candidates who have passed the Scholarship Screening once the International Student Exchange Section has notified them of their selection.
- (16) **Health Certificate** based on a thorough medical examination conducted by a recognized medical examination conducted by recognized medical institutes or hospitals in their own countries

## NOTES

- 1) All required documents should be typewritten in English and of uniform size (A4 format).
- 2) Applications will not be accepted if any of the required documents are missing, incorrectly completed, or lacking supporting evidence. Applications will not be considered if the documents arrive after the abovementioned deadlines.
- 3) In principle, original documentation or transcripts should be submitted. Further, no submitted documents will be returned. However, if your original documentation or transcripts cannot be reissued, you may submit a photocopy of the documentation or transcripts with a statement of “certified true copy” or “attested” by the institution/organization administration office with the official seal.
- 4) Documents 1, 2, and 5-9 must be provided on the forms supplied.
- 5) If the documents are in a language other than English or Japanese, an English or Japanese translation must be attached.

## 7. Selection Procedures

The Asian Development Bank will select the scholarship recipients from among the candidates who have passed

the Graduate School of Bioresource and Bioenvironmental Sciences' screening. The International Student Exchange Section will then notify the successful scholarship recipients. All applicants who have passed the Scholarship Screening are required to pay 30,000JPY for Admission Screening.

## **8. Announcement of the Final Decision**

Successful applicants will be notified of the final decision via e-mail in mid-July.

## **9. Remarks**

- (1) E-mail/telephone inquiries regarding screening results will not be answered.
- (2) All applicants should note that they are required to keep in close contact with their potential supervisor at Kyushu University to formulate a research plan.
- (3) Successful applicants are expected to study and gain an understanding of the geography, climate, customs, and habits of Japan, as well as the general features and conditions of Kyushu University.
- (4) In principle, the change of department and laboratory is not permitted after your application is received by the university. Therefore, you need careful consideration of research themes for the selection of the department and the laboratory before applying.

## **10. Correspondence**

All application-related correspondence should be sent by registered airmail such as DHL, FedEx, OCS, or EMS, to the following address:

**(Write your potential professor's name)**

**Graduate School of Bioresource and Bioenvironmental Sciences**

**Kyushu University**

**744 Motooka, Nishi-ku, Fukuoka 819-0395, Japan**

Note that the full set of documents (**Section 6**) should be sent to the potential supervisor by his/her stated deadline.

## **11. Contact Information**

International Student Exchange Section

Graduate School of Bioresource and Bioenvironmental Sciences

Kyushu University

**744 Motooka, Nishi-ku, Fukuoka 819-0395, Japan**

E-mail: [agri-igp@jimu.kyushu-u.ac.jp](mailto:agri-igp@jimu.kyushu-u.ac.jp)

Differences between ADB and MEXT Scholarships		
	ADB Scholarship	MEXT Scholarship
Scholarship coverage	Master's courses	Doctoral courses
Full-time working experience	At least TWO years required	Not required
Age limitation	Born after January 15 <sup>th</sup> , 1988	Born after April 2 <sup>nd</sup> , 1988
Current residency	Applicant's home country	Outside of Japan
Income limitation	Applied	N/A
Overseas study experience	Not allowed	N/A
Degree requirement	Bachelor's degree holders only	Bachelor's and Master's degree holders
Requirement upon course completion	Immediate return to your home country after completion of your expected degree(s).	N/A



## List of Target Countries and Regions for ADB-JSP

Afghanistan	Armenia
Azerbaijan	Bangladesh
Bhutan	Cambodia
Cook Islands	Federated States of Micronesia
Fiji	Georgia
India	Indonesia
Kazakhstan	Kiribati
Kyrgyz Republic	Lao PDR
Malaysia	Maldives
Marshall Islands	Marshall Islands
Mongolia	Myanmar
Nauru	Nepal
Niue	Pakistan
Palau	Papua New Guinea
Philippines	Samoa
Solomon Islands	Sri Lanka
Tajikistan	Thailand
Timor-Leste	Tonga
Turkmenistan	Tuvalu
Uzbekistan	Vanuatu
Vietnam	